

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

March 9, 2010

Board Members Present: Jim Mode, Richard Jones, Marty Powers, Pam Rogers and Augie Tietz

Absent: Jim Schultz and John McKenzie

Others Present: Kathi Cauley, Joan Daniel, Donna Hollinger, Sue Torum and Gary Petre

1. CALL TO ORDER

Mr. Mode called the meeting to order at 1:30 p.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mr. Schultz and Mr. McKenzie absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE MARCH 9, 2010 AGENDA

No changes

5. CITIZEN COMMENT

No Comment

6. APPROVAL OF THE FEBRUARY 23, 2010 BOARD MINUTES

Mr. Powers made a motion to approve the February 23, 2010 board minutes.

Ms. Rogers seconded.

Motion passed unanimously.

7. DECEMBER FINANCIAL STATEMENT AND YEAR-END ISSUES

Ms. Daniel reported that currently the unaudited December 31, 2009 financial statement is \$-108,092. For 2010, she will be restructuring the ledgers for a more straightforward approach of matching revenue & expenditures for individual programs.

8. DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Family Resources:

Ms. Cauley reported for Ms. Smyth-Magnus on the following items:

- They are exploring the idea of hiring someone to assist us with our more difficult cases of the termination of parental rights petitions as well as the court proceedings.

Behavioral Health:

Ms. Cauley reported on the following items:

- May 25 is the Substance Abuse Prevention Coalition training at the Lake Mills City Hall presented by Dr. Rich Brown. Everyone is invited to attend.

Administration:

Ms. Daniel reported on the following items:

- The Protective Payee program has found funds for some deceased clients. She contacted the state to find out if the funds should be transferred to them because of the Medical Assistance that was provided, and they said yes. The fiscal team is making sure that before the transfer occurs that the guardian or executor of the estate has been notified.
- As of January 1, 2010, funds from current clients of the Protective Payee program have been transferred to the county books because under their guidelines, we can't co-mingle funds.
- They are working with Care Wisconsin and their clients under our Protective Payee program to streamline the processing of checks.
- The lead janitor will be out on Family Medical Leave for about 6-8 weeks, so we will be hiring a temporary employee to cover these duties.

Economic Support:

Ms. Cauley reported for Ms. Johnson on the following items:

- Letters were mailed out to childcare providers regarding the fees for criminal background checks as discussed last month.

Aging & ADRC:

Ms. Torum reported on the following items:

- The ADRC will be presenting information about adult services and resources in Jefferson County and providing information about the ADRC during a breakfast at PremierBank on March 25 from 8:00 – 10:00 a.m. Other organizations will also be giving presentations.
- They are studying the Palmyra Nutrition Center as a part of their Aging Plan to understand why more seniors don't participate. Since attendance has continually declined over the years, beginning April 1st, they will start reaching out to individuals asking them to attend a forum in order to get specific information on why they don't attend and what would make it more appealing.
- The Adult Protective Services team is very busy.

9. DISCUSSION OF CARE WISCONSIN

Ms. Cauley reported on an article that was on the front page of the Wisconsin State Journal on February 26 (attached) titled "Late payments squeeze those who care for elderly, disabled." The article addresses the frustrations and financial hardship of numerous Care Wisconsin providers that care for the elderly and adults with disabilities.

Ms. Cauley said that she contacted Care Wisconsin. She also spoke at length with Alice Mirk, a managed care section manager from the Office of Family Care Expansion of the Family Care Partnership Program. Ms. Cauley said that Ms. Mirk indicated that the state has a detailed plan for Care Wisconsin and has provided technical assistance to staff. Ms. Mirk will also be attending a meeting with them on April 5. Ms. Cauley was very encouraged with her discussion in that things will improve.

10. UPDATE ON HUMAN SERVICES DAY AT THE CAPITOL

Ms. Cauley reported that she, along with Mr. Tietz, Mr. Mode and Ms. Schmeling, went to the Capitol and spoke to the legislators. Ms. Cauley was pleased to say that after the meetings, Senator Fitzgerald's office immediately called the Legislative Audit Bureau, who then called Ms. Cauley to discuss their concerns. Ms. Cauley felt that they received a great response from them and hopes that this will be an annual event. Mr. Mode agreed that the majority of the staff were very attentive.

11. DISCUSS AND APPROVE SUPPORTIVE EMPLOYMENT GRANT

Ms. Cauley reported this grant came from Medicaid Infrastructure Grants, which is from Federal funds. They applied for and received \$60,000 out of a requested amount of \$94,397 last year for a Supportive Employment Grant (attached). This year they received the additional funding of \$34,397. This money is specifically earmarked to help consumers who have severe and persistent mental illness, find meaningful employment of their choosing. She asked the board to approve receiving these funds in order to add it to the budget.

Ms. Rogers made a motion to approve the \$34,397 in additional revenue and to forward the information to the County Finance Committee.

Mr. Jones seconded.

Motion passed unanimously.

12. DISCUSS AND APPROVE SUPPORTIVE EMPLOYMENT FOR TRANSITIONAL AGE YOUTH WITH DISABILITIES GRANT

Ms. Cauley reported that this one-year grant also came from Medicaid Infrastructure Grants. This grant (attached) in the amount of \$140,418.84, will pay for our two existing Outreach Workers help transitional aged youth between the ages of 16 and 18 and who are developmentally disabled or who may have mental health needs, find supportive employment.

Mr. Jones commended Ms. Cauley on acquiring these grants.

Mr. Tietz made a motion to approve the \$140,418.84 in additional revenue and to forward the information to the County Finance Committee.

Mr. Jones seconded.

Motion passed unanimously.

13. DISCUSS AND APPROVE FINANCIAL VOUCHERS

Ms. Daniel reviewed the voucher batches.

Ms. Rogers made a motion to approve the vouchers as presented.

Mr. Powers seconded.

Motion passed unanimously.

14. ADJOURN

Ms. Rogers made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 2:45 p.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, April 13, 2010

1:30 p.m.

Workforce Development Center

874 Collins Road, Room 103

Jefferson, WI 53549